

Westside Soccer Club Registration Policies

August 12 2010

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Registration

General Registration

General Registration is generally conducted in the spring April-June to form the base of players for the following fall season. The registration involves obtaining a completed registration form from each player including: parent/guardian consent to play, medical release to obtain emergency medical treatment, validation of date of birth and residency, payment of applicable fees, and an indication of parent willingness to volunteer to assist the Club. This general registration concludes in the spring at a date set by the Registrar with approval from the Board.

Late Registration

After the general registration deadline, late registration begins. Late registration continues until either all teams have reached the maximum team size or the official closure of late registration occurs. Registrants after the official closure may only occur at the request of a coach and appropriate age group coordinator when the team is in a hardship situation. This situation would occur only if the team has a very high likelihood of being unable to field the minimum number of players needed for play. This could occur as a result of injuries, players leaving the team, or having an insufficient number of players initially. At the conclusion of

official late registration, each AGC should review the status of their teams to assure that such hardship situations do not exist.

Eligibility for Registration

Players are eligible to register for play in the Westside Soccer Club if they meet the following requirements:

1) Are between the ages of 5 and 13 prior the cutoff date for determining age for the upcoming season by OYSA (usually August 31). Note 8th grade players who are over this age may request a U-14 waiver to play.

AND

2) Meets at least one of the following criteria currently established by Tualatin Hills Junior Soccer League and the Tualatin Hills Park and Recreation District:

- Resides in the THPRD and Beaverton School District boundaries (Pay In-District fees)
- Resides outside the THPRD boundaries and in the Beaverton School District #48(Pay Out of District fees).
- Reside in the THPRD boundaries and attends a private school within THPRD boundaries (Pay In-District fees)
- Resides out of the THPRD boundaries and attends a private school within the THPRD boundaries (Pay Out of District fees).

Players who do not meet the above are ineligible to register with Westside Soccer Club.

Refunds

Refund of registration fees can be requested in writing or email. (Westside Warriors, 4840 SW Western Ave, Suite 1000, Beaverton, Or 97005 or e-mail wsmetros@spiritone.com.) Full refunds are available to any player if requested prior to the player being assigned to a team or being registered with OYSA. Once the player is placed on a team, partial or full refunds, may be given at board discretion, depending on circumstances and costs incurred. Late registration fees are not refundable

Scholarships

Within the financial ability of the Club, Westside seeks to have a liberal policy of providing scholarships for basic registration fees. Uniform fees are generally not offered as scholarships. Although relatively small, soccer does require some financial outlay for equipment that every parent must meet. Approval of scholarships is the responsibility of the Treasurer.

Double Rostering

Players are not permitted to be rostered on two OYSA teams in the same season. This includes Classic teams, other THJSL teams, and any other teams in Westside. If circumstances arise where one team is short of players a player may be used as a guest player on another team.

Team formation

Priority for Team Placement

Although it is the goal of Westside Soccer to insure playing opportunities for all eligible players, it is not always possible to accommodate all those who are interested in playing. The following provides a priority sequence for placing registered players on teams. The Registrar shall note the status of each registrant with respect to these priorities and Age Group Coordinators (AGCs) will be expected to form teams in compliance with this.

- All players who are the children of current Westside Board Members and Head Coaches of Westside teams.
- All returning players who were registered the previous season and who register during general registration.
- All other players registering during general registration.
- All players registering during late registration.

In the event of two players within the same priority competing for the same slot within the age group, the date registration was received shall be used to determine the player who is assigned to the slot.

Adjustments in Age Group Play

Players are assigned to one of the following age groups based on age:

| Age Group | Age Before Cutoff Date | Normal Grade in School |
|--------------|------------------------|------------------------|
| Micro soccer | 5 | Kindergarten |
| Micro soccer | 6 | 1st grade |
| U8 | 7 | 2nd grade |
| U9 | 8 | 3rd grade |
| U10 | 9 | 4th grade |
| U11 | 10 | 5th grade |
| U12 | 11 | 6th grade |
| U13 | 12 | 7th grade |
| U14 | 13 | 8th grade |

Any request to assign the player to a different age group must be accompanied by a specific explanation by a parent/guardian of why player should be assigned to a different age group. In considering the request, the following will be routinely accepted:

- A request to play up a single age group.
- A request to play down a single age group if the player affected is in the appropriate grade in school and had the age appropriate for that age group within 3 months of the cutoff date.

All other requests will be referred for more careful consideration to the appropriate Age Group coordinators in consultation with other officers of the Club, usually the President or Registrar, for resolution. These requests should

not be granted unless strong evidence suggests that the player would not be appropriate for play in the normal age group.

Procedures for Team Formation

The goal of team formation is to provide a good soccer experience for every player in Westside Soccer Club that can improve the self-esteem of the player while enjoying sufficient opportunity to play the game of soccer. To this end, AGCs must consider the following as teams are formed:

General Expectations

Westside Soccer Club is a recreational soccer club. The United States Youth Soccer Association (USYSA) Official Administrative Rulebook and Tualatin Hills Junior Soccer League define recreational as leagues in which:

- 1) The use of tryouts, invitations, recruiting or any like process to roster players selectively to any team on the basis of talent or ability is prohibited; AND
- 2) The club administering the league accepts as participants in the league any and all eligible youths (subject to reasonable terms of registration); AND
- 3) A system of rostering players is employed for the purpose of creating a fair or balanced distribution of playing talent among all teams participating; AND
- 4) League rules require that each player play at least one-half of each game except for reasons of injury, illness or discipline.

THJSL expects Club Registrars (and AGCs) to insure that clubs will employ fair rostering procedures with particular attention to recruiting (by coaches and parents) and balancing distribution of talent. AGCs need to pay particular attention to reasons for requests to transfer to a new team, staying alert to incremental reorganization that assembles better players at the exclusion of lesser players.

AGCs MUST NOT ALLOW COACHES TO INTERFERE WITH TEAM PLACEMENT OF PLAYERS!

General Procedures for Team Formation

The use of either rosters or the assembling of teams on a geographical - and therefore essentially random - distribution of talent should result in a balanced distribution of playing talent.

- 1) Teams are organized by elementary public school attendance areas. However, the number of players should be as evenly distributed between teams within the same age group as possible. This should be done by moving players to the nearest school possible, verifying closest addresses by school maps. Every effort should be made to avoid single player exclusion. Move players in

pairs or groups if necessary to another school area. Avoid forming different teams at the same age group that are drawing from the same elementary school areas.

2) Returning players will generally be placed on their previous team unless they specifically request otherwise. However, the return of a player to a previous team is not to be promised to any returning player or parent. Situations occur in working with the entire population of an age group the coordinator needs to move players to solve various problems. Requests to move from one team to another team should be carefully evaluated in terms of the effect the shift will have on distribution of talent within the age group. AGCs need to also distribute volunteers for assistant coaches. Resolution of problems and final placement is at the discretion of the AGC.

3) Consideration can be given to requests provided on the registration form including car pool or play with a friend.

4) Requests to move a player from an initially assigned team to another team are generally discouraged.

Such change is permitted only with the explicit approval of the AGC. AGCs must communicate any such changes with affected coaches. In reviewing such shifts, the AGC should consider a number of factors such as; difficulty of the player to attend practice, personality conflicts or problems with the coach, personality conflicts on the team, the effect of the shift on balance of players and talent on both affected teams...

Coed, Mixed and Girls Teams

At the Micro soccer (U6-U7) all teams are coed teams and Micro coordinator should form teams with a gender and age balance among the participating teams. This is especially true since all of these games are strictly within the Club.

Beginning at the U-8 level and continuing to U-14, all teams are either mixed or Girls teams. Unless otherwise requested, all girls will be assigned to Girls teams and all Boys to mixed teams. Parents of Girls may request on the registration form to have their girl play on a mixed team. The mixed team will consist predominantly of boys but may have one or more girls on the team. An attempt should be made to not form a mixed team with only one female player. If this situation arises, the AGC needs to discuss the situation with the parents of the player prior to team assignment.

The U-8 AGC needs to be particularly alert as U-8 is both the year in which Girls and Mixed Teams initially occur as well as the first year of League play. The tendency of players and parents to wish to stay with their previous coed team must be considered against the customary change to non-coed team formation.

Team Size

In forming teams initially for beginning practice, AGCs should build teams with the required minimum size. This minimum size is a team with enough players to field a team for play assuming all players arrive to play. Teams should be initially formed with more than the minimum size, but less than the ideal size. This will allow late registrants to bring the team up to the ideal size. Teams should not be initially formed with more than the ideal size unless a situation exists which would lead to denying players registered at the time of initial formation, the opportunity to play at all. These situations should be discussed with the Registrar and President.

Once the team reaches the ideal size the AGC should inform all coaches of league rules regarding maximum size. Westside is committed to providing playing opportunity to as many youth as possible. When all of the teams in an age group are full, the AGC will communicate this to both the Registrar and the President to discourage further attempts to register into the age group. Players will not be accepted above the maximum size without the approval of the President.

The following table illustrates these concepts of team size for the current play arrangements for each age group:

| Age Group | Game format | Players to Field | | |
|------------------|--------------------|---------------------------------|--------------|----------------|
| | | Minimum | Ideal | Maximum |
| U-6 | 2 * 3v3 | 6 | 12 | 12 |
| U-7 | 2 * 3v3 | 6 | 12 | 12 |
| U-8 | 2 * 4v4 | 8 | 12 | 12 |
| U-9 | 6v6 | 6 | 10 | 12 |
| U-10 | 8v8 | 8 | 12 | 14 |
| U-11 | 8v8 | 8 | 12 | 14 |
| U-12 | 11v11 | 11 | 16 | 18 |
| U-13 | 11v11 | 11 | 16 | 18 |
| U-14 | 11v11 | 11 | 16 | 18 |
| U-19 | 11v11 | 11 (including at least 5 girls) | 16 | 22 |

Effort should be made to make as many teams as possible out of the registered players. It is better to have smaller teams with a few substitutes rather than large teams with too many substitutes. This allows players to have greater game time. AGCs should ask assistant coaches to be coaches and ask for more volunteers from parents when needed.

Westside Soccer Club Age Group Coordinator

Description of Position

The Age Group Coordinator shall be responsible for selection of players and coaches to form teams within the designated THJSL divisions, according to the provisions of "The Westside Registration Policies". The Age Group Coordinator shall act under the supervision of the Club Registrar. Other responsibilities shall include the organization of training to coaches, as well as a communications link to the Club. The number of Age Group Coordinators designated shall be determined by election and or appointment.

Duties

The AGC attends monthly board meetings as a voting member. They participate in registration by attending scheduled registration events and routinely communicating with the registrar and other board members as needed on the status of registration within the age group. This includes providing the Registrar and President timely information on the status of late registration in the age group.

The AGC shall:

- work with the Head Coach and other officers as well as parents to find suitable coaches for the age group.
- assist the Head Coach in securing completed background checks and providing coaching materials to coaches.
- form teams for play in the upcoming season. See sections on Team Formation and Registration above.
- inform and seek the advice of other officers including the President when considering problem situations in team formation.
- communicate pertinent information to coaches in the Age Group. This includes attending the coaches meeting.
- directly inform coaches of players assigned to their teams and must not allow coaches to accept players to practice or play who have not been properly registered and assigned to the team by the AGC.

The AGC also provides the coach with information on fields, parent's guides, schedules, photographs, and special events including the Annual General Meeting. The AGC works with the equipment manager on the distribution and collection of Club equipment. AGCs are also responsible for maintaining awareness of the general situation within their age groups including behavior of coaches, parents and players. If problems occur, they should be reported to the President, Vice President or Head Coach.